

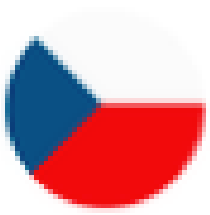


**Visa Checklist**



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## **Czech Republic Visa**

### **Documents required for Czech Republic Visa application**

- Original passport and old passports, if any
- Your passport should be valid for at least 6 months after arrival in India, with a minimum of two blank pages. If you have previously travelled to the US, UK or the Schengen area, then it is favourable to attach these visa copies for a smoother process.
- Return air tickets
- The visa application form duly filled by the applicant, under the guidance of our travel experts
- 2 Recent passport-size colour photographs taken against a white background with matte-finish (size 35 mm x 45 mm and 60% - 80% face close-up)
- Note: Photograph should not be more than 6 months old, scanned/stapled and should not be used in any of the previous visas.

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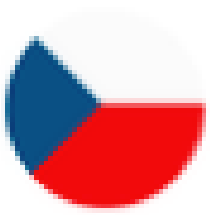


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## **Czech Republic Visa**

### **Documents required for Czech Republic Visa application**

- Covering letter mentioning details of travel, details of the traveller, purpose of visit and duration of stay. The letter should be duly signed by authorized signatory with company stamp and addressed to the The Visa Officer, Embassy of Czech Republic, New Delhi.
- Income Tax Returns of the last 3 years
- Original bank statements reflecting transactions for the last 6 months, duly attested and signed by a bank official
- Hotel confirmation details
- Medical insurance policy

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## **Czech Republic Visa**

### **Additional documents**

#### **If the applicant is employed:**

- Salary slips for the last 6 months
- Original leave letter from employer

#### **If the applicant is a company owner or self-employed:**

- Certificate of registration of the company / Certificate of Incorporation (MOA / Proof of Proprietorship / Partnership deed, etc)
- Covering letter on the company letter head and financial documents

#### **If the applicant is Student:**

- Original NOC letter from school / college with ID card copy

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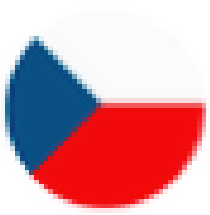


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## **Czech Republic Visa**

### **Additional documents**

#### **If the applicant is Retired:**

- Pension statements for the last three months
- Proof of regular income generated by ownership of property or business

#### **If the applicant is a Minor traveler:**

- If travelling alone, then an original NOC by both parents and a copy of their passports (first and last page)

#### **Note:**

- Visa will be processed within 15 working days post document submission however visa approval time is at the discretion of the consulate
- If the applicant's documents have to be collected from Mumbai, an additional courier fee of Rs 300 will be applicable. In case of places other than Mumbai, an additional courier fee of Rs 700 will be applicable on Czech Republic tourist visa fees.

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