



Visa Checklist



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Japan Visa Online

Documents required for Japan Visa application

- Original passport and old passports, if any
- Your passport should be valid for at least 6 months from the day of arrival in Japan, with a minimum of two blank pages
- 2 Copy of the first and last page of your passport
- Confirmed return air tickets
- Visa application form duly filled (Online) by the applicant
- 2 Recent passport-size colour photographs taken against a white background with matte-finish (size 45 mm x 45 mm and 80% face close-up) Note: Photograph should not be more than 6 months old, scanned/stapled and not used in any of the previous visas. Duly signed by the applicant on the back of the each photograph.

OFFICE 1 : AMF TOWER,
5A RAM NAGAR TONK ROAD BEHIND TVS SHOWROOM, JAIPUR 302015

OFFICE 2 : AYUSH TOURS & TRAVELS PREMISES, SHOP NO.27, SHANKAR NAMKEEN KI GALI,
SONTHALI WALON KA RASTA, CHAURA RASTA JAIPUR 302003

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Documents required for Japan Visa application

- Covering letter mentioning details of travel, details of the traveller, purpose of visit and duration of stay. The letter should be duly signed by authorized signatory with company stamp.
- Income Tax Returns of the last 3 years
- Original bank statements reflecting transactions of the last 3 months, duly attested and signed by a bank official
- Confirmation of hotel booking mentioning the details of travel, details of the traveller, contact details of hotel and payment confirmation details
- Complete travel itinerary
- Copy of your Credit card

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Additional documents

If the applicant is travelling for an business purpose:

- Original covering letter on the company letter head
- Original Invitation and Guarantee letter from Japan, duly attested and signed

If the applicant is employed:

- Salary slips for the last 6 months
- Certificate of Employment from employer
- Original leave letter from employer

If the applicant is a company owner or self-employed:

- Certificate of registration of the company / Certificate of Incorporation (MOA / Proof of Proprietorship / Partnership etc)
- Covering letter on the company letter head and financial documents

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Additional documents

If the applicant is Student / Dependant:

- Original NOC letter from parents, Income Tax Returns and Bank statements

If the applicant is accompanied by Dependant:

- Proof of relationship

If the applicant has a Friend / Family in Japan:

- Original invitation letter
- Hotel confirmations
- Sponsorship letter stating the declaration of support
- Financial documents of the sponsor
- Copy of the first and last page of the passport
- Copy of the passport pages with status items; entry / departure and permission of residence
- Valid visa of the inviter from Japan
- Copy of the first and last page of the certificate of alien registration
- Proof of relationship with Guarantor

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